

Rec'd 2/24/05; policy dated October 2003

College of Agriculture and Natural Resources Instructional Buy-Out Policy

Faculty may buy-out part of their workload responsibilities from a grant or sponsored project. Buyout will typically be taken from teaching responsibilities. Faculty wishing to buy-out workload responsibilities must have salary savings (including fringe benefits) of at least the allocated amount per course (12.5% for 9-month and 10.2% for 11-month). The department chair and dean may require an equivalent buy-out of research/service workload responsibilities. Faculty buy-out must not interfere with providing the needed instruction of the academic unit and must be approved in a workload discussion, written in a memorandum of agreement, and signed by the faculty member, the department chair, and the dean.