MINUTES

Attending:
Mark Rieger, Dean
Eric Womack, Deputy Dean
Blake Meyers, Chair, PLSC
Benham Abasht, ANFS
Nancy Gainer, Communications
Kawkab Rasheed, ADMIN
Cathy Kinney, ADMIN
Kim Yackoski, Undergrad Student Services
Katie Jones, Undergrad Student Services
Adam Thomas, Communications
Christy Mannering, Communications
Theresa Cometa, Undergrad Student Services
Yohannes Tesfaye, IT
Juan Castellanos, IT
Kathy Lyons, Grants, Admin
Nicole Donofrio, PLSC
Amy Shober, PLSC
Shreeram Inamdar, PLSC
Greg Shriver, ENWE
Cindy Rechsteiner, PLSC
Tara Trammell, PLSC
Anna Wik, PLSC
Harsh Bais, PLSC
Haiqiang Chen, ANFS
Doug Crouse, 4-H Director, Coop. Ext.
Judy Hough-Goldstein, ENWE

Chris Williams, ENWE
Lesa Griffiths, ANFS
Linda You, Admin
Tanya Gressley, ANFS
Dave Frey, PLSC
Dallas Hoover, ANFS
Jake Bowman, Chair, ENWE
Steve Hastings, APEC
Michelle Rodgers, Director, Coop. Ext
Cindy O’Donnell, ANFS
Lizette Camacho, ANFS
Josh Duke, APEC
Janine Sherrier, PLSC
Susan Barton, PLSC
Charles Bartlett, APEC
Randy Wisser, PLSC
Tom Ilvento, APEC
Chuck Mason, ENWE
Limin Kung, ANFS
Arba Henry, ANR
Mark Parcells, ANFS
Bob Dyer, ANFS
Debbie Delaney, ENWE
Marlene Emara, ANFS
Jack Gelb, ANFS
Melinda Litvinas, Creamery, Admin
Titus Awokuse, Chair, APEC

Welcome – Dean Mark Rieger

Call to Order – Mark Rieger

Approval of the Minutes – December 4, 2014 – Mark Rieger
http://canr.udel.edu/about-us/staff-resources/
Minutes were approved as written.

Approval of the Agenda – Mark Rieger
Agenda approved as written.

Introductions of new Faculty and Staff – Mark Rieger
1) Administration
   • Eric Wommack, Assoc. Dean for Research & Graduate Programs, Deputy Dean - April 1, 2015
   • Kathy Lyons, Grants Manager - April 21, 2015

2) Department of PLSCs
   • Anna Wik, Assistant Professor - January 1, 2015
   • Tara Trammell, John Bartram Assistant Professor of Urban Forestry - January 1, 2015

3) Department of Animal & Food Sciences
   • Lizette Camacho, Administrative Assistant III - March 1, 2015

Promotions – Mark Rieger
Professor: Jung-Youn Lee, PLSC; Kent Messer, APEC
Associate Professor with Tenure: Changquing Wu, ANFS; Randall Wisser, PLSC
Scientist: Brian Ladman, ANFS
Agent II: Mallory Vogt, 4-H agent NCC
Agent III: Karen Johnston, Grant Manager and 4-H agent statewide

Awards of Distinction – Mark Rieger
Deborah Delaney - UD Excellence in Undergraduate Academic Advising Award
Kali Kniel - CANR Excellence in Teaching and Advising Award
Sharon Webb - CANR Superior Support Accomplishment Award
Sarah M. Markland, Kali Kniel, Advisor - William J. Benton Ph.D Award
Melissa Savin, Amy Shober, Advisor - William J. Benton Graduate Student Award
Jacob Fooks, Kent Messer, Advisor - George Herbert Ryden Dissertation Prize (most outstanding social science research at UD)

Awards presented by students of the College Council
Tanya Gressley - Excellence in Teaching
Carl Toensmeyer - Excellence in Teaching
Kyle McCarthy - Excellence in Teaching
Jules Bruck - Excellence in Teaching
Carl Schmidt - Excellence in Advising

Extension Report – Michelle Rodgers
   • Guidepost presented regarding how the plan of Cooperative Extension aligns to the CANR Master Plan. New England Planning and Reporting Consortium tool has been implemented as on the Wildly Important Goal (WIG) of Cooperative Extension. Example of data from the tool was shared. Quantitative data and qualitative narratives that captures how Extension makes a difference and impacts lives in Delaware were shared.
   • Key Changes in Positions within Cooperative Extension
     o Doug Crouse, Interim 4-H Program Leader
Jennifer Volk, Kent County Extension Director
Anne Camasso, retired, Family & Consumer Sciences
Pat Nelson, retired, APEC
Don Tilmon, retired, APEC
Sequoia Rent, Kent County Afterschool Program
Jennifer Clem, Kent County Admin Assistant

- Revenue portfolio for Extension was reviewed, as well as cost recovery opportunities in development gifts, course offerings, cost recovery and increase in grant expenditures were shared.
- Invitation extended to all to attend First Friday on September 4, 2015 at http://udel.adobeconnect.com/firstfriday. Session will include faculty from the University of Maryland Ag Law Program

Research Report – Eric Wommack
- CANR Sponsored Programs outlined as well as information on proposal awards
- Graduate enrollment has increased
- Faculty visions for CANR research & graduate programs were shared, such as:
  - Offering travel awards
  - Brown-bag lunches
  - College-wide research symposium
  - Increasing international connections for the recruitment of graduate students
  - Mixing of students across departmental programs
  - Improve marketing of graduate programs
  - Develop recruiting tools such as recruitment fellowships
  - Develop Professional Science Master’s program(s)
  - Increase awareness of the importance of graduate education at UD, etc.
- June 12, 2015 – space utilization committee meeting focused on discussing space needs and plans for CANR graduate students and post-docs
- Graduate tuition budgeting projections were presented
  - Budget amounts pertaining to moving a graduate student into sustaining status were presented
  - Grandfathering clauses were discussed
  - Dean Rieger added that changes will continue to progress with the Graduate Tuition Policy
  - Dr. Parcells suggested the development of a college-wide sustaining fellowship
  - Dr. Sherrier asked about creating a model that would reward improvements relative to graduate teaching and support funds
  - Dean Rieger added that the college already provides 85% in graduate support and currently; there is no additional funding available to support other areas
  - Dr. Wisser added that counting workloads seems to be an issue in the way that it counts as credit to the student and how funds are distributed; Dr. Wommack suggested that a Faculty Senate meeting might be the best venue to address this issue
  - Dr. Wommack clarified how funds are disbursed at the UD level
  - Dr. Wommack will share any UD graduate resource opportunities when they become available.
Old Business – Mark Rieger

New Business
College and Budget Update – Mark Rieger
Dean Rieger presented and discussed the following topics:

- The fall 2015 CANR admissions stats and how they compare to UD
- CANR Sponsored Programs – Expenditures and F&A
  - FY15 Development Update – Recent donor visits included States of New York, Florida, and Delaware. Many gifts were secured including estate and planned giving; focused priorities are Worrillow Hall, scholarships, fellowships, student and program support
- FY2013 vs. 2016 Budget
  - Budget has increased over the years
  - Budget outlook for FY16 RBB algorithms have changed - ~$1M less anticipated
  - Health Care premiums are going up
  - Hiring freeze still in place
  - Funds allocated will be reduced; will reach goal of 1% contingency by end of FY15
  - Structural deficit lowest in three years
  - Cost recovery efforts have softened the effect of cuts
- FY2016 budget outlook and issues – personnel costs; state appropriations; undergrad tuition; grad tuition; F&A recovery; tuition is up but state funding is down
- Summer Homework – Review your strategic plan and ask – Where are we two years later after initiating the College Strategic Plan?
  - Note that “Delaware Will Shine” (DWS) is now referred to as the “UD Strategic Plan” (replaces “Path to Prominence”):
    - Consider curriculum enhancement
    - Prepare for the Middle States review in the summer of 2016
    - Undergraduate admissions - What is our value proposition relative to UMD and PSU-explore the websites of these institutions and think of ways we could enhance marketing and attract more students
    - P&T documents will be revised in all departments and colleges
    - A new RBB model is being developed to meet DWS goals
- ACCRO report presented regarding “shows” and “no-shows” of fall 2013 enrollments; question regarding whether or not residency was factored in – Dean Rieger was uncertain; will send full report to Steve Hastings; concerned raised about fairness in report
- Committee Reports
  - Faculty Senate-Chris Williams/Courses & Curriculum-Steve Hastings, Chair, Undergraduate Studies:
    - CNNT faculty changed to CT to provide better definition of their status
    - General Ed requirements:
      - Agreement to continue 1st year experience, but with continuity
      - Exploring ways to better fulfill Capstone Experience
Breadth requirements are being reconsidered
Core curriculum will include 120, 121 grand challenges of past and future
All curriculum will be evaluated to make sure student meets criteria
Discussion ensued. Chris Williams and Steve Hastings will provide detailed information - ckwillia@udel.edu; hastings@udel.edu

Cost Recovery – Cost recovery efforts continue and have softened the effects of budget cuts
Space Committee – Eric Wommack presented a summary of activities of the committee; the next meeting is June 12th; each department has representation; a Greenhouse Advisory Committee has been established and will meet this summer

Other Items – Mark Rieger
No other items were brought forth at this time.

Adjournment – Mark Rieger
11:05 am

Respectfully submitted,
Cathy Kinney

ADDENDUM

Service Recognition 2014-2015 - College of Agriculture and Natural Resources
Congratulations to the following employees for their dedicated service to UD and CANR:

20 Years
Robert Dyer, ANFS

25 Years
Ward Harris, Ag Research/Education
Lidia Rejto, APEC
Teclemariam Weldekidan, PLSC
Tracy Wootten, ANR
Kimberly Yackoski, ANR

30 Years
Carmine Balascio, PLSC
Ronald Gouge, Newark Farm
Dallas Hoover, ANFS
Sherry Kittro, PLSC
Palaniappa Krishnan, APEC
John Mackenzie, APEC
Richard Taylor, PLSC

35 Years
Larry Cogburn, ANFS
Donald Sparks, PLSC

40 Years
David Frey, PLSC
Barbara Stephens, ANR

Retirees
Carol Brower, ANR
Anne Camasso, ANR
Vincent LaRiccia, APEC
Lidia Rejto, APEC
H. Don Tilmon, APEC