

College Faculty Meeting

Monday, December 12, 2016

10:00 - Noon

Townsend Hall, room 132

<https://canr.zoom.us/j/602739580>**MINUTES**

Welcome: Dean Mark Rieger

Call to Order: Dean Mark Rieger called the meeting to order at 10:03 am

Ag Day 2017: Keith Medwid, Student Team Leader

- This is Keith's fourth year assisting with Ag Day, second year serving as Team Leader.
- Registration will open Feb. 14 and close the first week of April.
- No theme this year. The focus will be on CANR's goals, with emphasis on all four departments and sustainability.

College Updates: Mark Rieger

- **Introduction of new faculty:**

Dr. Ivan Hiltbold, Assistant Professor (ENWE)

- **Introduction of new staff:**

Jason Morris, UD Creamery Production Assistant

Caroline DelVecchio, Administrative Assistant II, Cooperative Extension

Alice Moore, changed position to Business Administrator I

Joseph Paller, Lab Coordinator I, Plant and Soil Sciences

Susan Davis, changed position to Financial Coordinator

Sharon Webb, changed position to Business Administrator I

Brian Hearn, returned to his position of Farm Manager at Carvel

Terra Tatman, Program Coordinator, Cooperative Extension

Betsy Morris, Extension Agent II, New Castle County 4-H

Georgie Cartanza, Extension Agent II, Poultry, Carvel Research and Education Center

Kimberly Allen, Lasher Lab Manager at Carvel

Catherine Conrad, Administrative Specialist

- **Teaching Update**

- Enrollment has plateaued; enrollment no longer counts students on leave (elimination of 15-month rule). Undergrad count averaging around 200.
- New/revised programs: BS Landscape Architecture; Online STAT MS; Microbiology and Cell Science PhD. ANR BS – Task force chaired by Mark Isaacs is continuing work to revise the ANR major.
-

- **Strategic Hiring Plan**

- All colleges need an annual plan, approved by the Provost.
- The Dean discussed longer term planning and provided a FY17 hiring update.

- **Master Plan Goal**
 - Addresses deferred maintenance and development of a contingency plan.
- **President’s Initiatives and Early Goals**
 - President Assanis has defined five strategic themes, taken from *Delaware Will Shine*. Dean Rieger addressed the CANR response to these five goals:
 1. Enhancing the success of our students: ties in with Blue Hen Collaborative;
 2. Investing in our intellectual and physical capital: cluster hires & deferred maintenance;
 3. Strengthening interdisciplinary and global programs: sustainability, microbiology, One Health;
 4. Fostering a spirit of innovation and entrepreneurship: Horn Entrepreneurship Faculty Fellows, farm-based products; “Gravity” restaurant and partnerships on STAR campus;
 5. Inclusive excellence and diversity: continue progress with incoming class; redouble efforts at faculty and staff levels; work with Dr. Gressley on CANR Diversity Initiative.
 - Growth Targets
 - 1,000 new undergraduates; double graduate enrollment; increase PhD programs; increase faculty; plans for a Graduate College on STAR Campus.
 - Graduate College will oversee interdisciplinary programs. Individual colleges will retain authority of their graduate programs.
- **Worriow Hall Project**
 - The Dean discussed the Administration’s criteria for capital projects and announced that the Worriow Hall Project is currently on hold. Discussions re options are ongoing.
 - Dean Rieger thanked Dan Sarkissian for his help with raising \$5.3-million for WOR.
 - STAR Campus
 - Peter Krawchyk addressed Advisory Board on December 2.
 - Athletics Program is making plans to build a performance center.
 - There will be a new train station.
 - Work/play/live environment with restaurants, recreation, etc.
 - Final approval is pending for 10-story tower (BOT).
 - There are plans for a “green wall” and “green roof”.
 - CANRs Opportunities for Growth – *One Health* Initiative
 - The Dean asked that everyone consider the President’s initiatives and CANR’s role, including opportunities for growth and partnerships with Health Sciences, Athletics, industry, agencies, etc.

College Updates – Research Office: K. Eric Wommack

- Eric introduced Anshuman Razdan “AR”, Assoc. Deputy Provost for Research Development
 - Research at UD – At UD we want to think bigger, think broad spectrum, interdisciplinary, collaboratively, impact socially, economically and globally.
 - Significant change – Charlie Riordan has a new title as Deputy Provost of Research and Scholarship. OEIP reports to Charlie’s office.
 - Key components: “service oriented” and “increase institutional competitiveness”.
 - Job is to help advance the university’s research enterprise.
 - Faculty are responsible for the ideation – the institution should provide/support the execution.
 - RDO Services Overview (will provide help for complex proposals)
 - Relevant opportunities – data science workshop will be held in the spring.
 - NSF Program INFEWS – AR can help coordinate meetings to brainstorm.
 - Michelle Rodgers will be involved in talks regarding the work in Extension making a global impact.

- Research Office assistance: proposal submission and opportunity exploration; data science; data management; evaluation; assessment; diversity and other stock requirements; improve bi-directional communication between faculty, chairs/deans and RDO.
- Faculty grant writing workshop on Jan 30th.

College Updates – Extension: Michelle Rodgers

- Cooperative Extension: Michelle Rodgers
 - Georgie Cartanza is the new poultry agent based in Sussex County.
 - Farm bill re-draft will impact national and federal funding.
 - Focus on three major words: Innovation; System; RWJF.
 - “Innovation” is the focus nationally and in Delaware. An innovation task force has been established; working on a one-stop-shop system.
 - Jan Sikes has established an endowment which will provide funding for innovation projects. Faculty and staff may submit proposals.
 - Christy Mannering is recipient of the eXtension Innovation award for a project that focuses on professional development of online resources built around emotional intelligence.
 - “System” focuses on how Cooperative Extension operates as a national system. Health, food systems, and community aspects of health has been the focus, which ties in with “One Health”.
 - Cooperative Extension has always been involved in health and nutrition: 4H stands for head, heart, hands and health.
 - Looking for institutions to partner with.
 - Received approval last week for a CANR/CHS jointly funded culture of health faculty position; first time UD will have a faculty member partnered with Extension and the College of Health Sciences (CHS).
 - Robert Wood Johnson Foundation (RWJF): Working with RWJF on a 2-year grant proposal (\$5-million in funding) that will bring faculty, community and Extension pieces together.

Michelle Rodgers is serving as co-chair of an outreach and engagement committee consisting of 25 units. Group will meet with Charlie Riordan and Matt Kinservik. Topics include research, outreach engagement projects and health.

College Updates – Research: K. Eric Wommack

- CANR proposal submission policy – received great feedback; working on further refinement.
- Desire for CANR delegated authority for grants and contracts of <\$50K.
- UD Research Office will offer a one-day grant workshop run by experts which will focus on selling your ideas. CANR will pay for your participation if you register.
- CANR Seed Grant Program – half of the proposals were funded. Next RFA is coming out soon with a target deadline of January 31, 2017.

New Business

- **Processing Facility Update:** Melinda Shaw
 - Potential for Go Baby Go to become full service restaurant called Gravity, which The Creamery will manage, located in new building on STAR Campus.
 - Design team for the Worrilow project consists of John Spear & Associates; Tom Berger-B&T Engineering; Tom Hudson-UD Project Manager.

- The Plan:
 - Phase 1 – renovate facility into Grade A milk facility.
 - Phase 2 – equipment for cheese production and batch pasteurization.
 - Phase 3 – equipment for ice cream mix production and freezing.
- Funding and budget overview provided.
- Goal is to begin construction in April 2017 and complete in August 2017.

Establish Quorum – “A simple majority of the voting membership of the college faculty not on official leave shall constitute a quorum.” There are 76 faculty members in the college (not on official leave). Quorum not established. Dean Rieger directed that a secure electronic vote be administered by IT for the consent item.

- **Courses & Curriculum Committee Report:** Kyle McCarthy
 - C&C Committee reviewed 35 course requests (5 new/30 revisions).
 - **Consent Agenda – Announcements for Challenge**
 - Recommendation from the Courses & Curriculum Committee (Lesa Griffiths, Chair) for the request to establish a new Online 30-Credit M.S. Degree in Applied Statistics (submitted by Tom Ilvento, APEC).
 - Consent Agenda Vote will be conducted electronically.
 - Dr. Ilvento: Program is new, online program; it is applied - part of the initiative campus wide; decided to go with another vendor; there is a plan to fund it and get it started.
 - Slides prepared by Dr. Ilvento will be forwarded to faculty.
 - Dean Rieger directed IT to prepare and administer the Qualtrics vote before the holiday break.
 - **OUTCOME OF ELECTRONIC VOTE:** Proposal passed.
- **Faculty Senate Report:** Jeff Fuhrmann
 - Most of the activity has been housekeeping.
 - Concerns raised about the make-up of the committee for the Associate in Arts Degree (AA). The Faculty Senate voted and passed a proposal.
 - Concerns raised regarding the relationships between shared governance of the Faculty Senate, the BOT, the Provost and the President. The BOT has altered article 3, having to do with the relative division of authority of power within the University. Concerned that this would diminish use of the Faculty Senate as a source of input, the Faculty Senate voted to send a resolution to the BOT to request that the Faculty Senate have some input on this issue of division of power at the University.
 - The Faculty Senate has adopted clickers in lieu of yellow cards.
 - Please contact Jeff Fuhrmann with any concerns.
 - Mark Parcels: Tenure Track Commission had an open hearing on Monday and will make a report to the Provost regarding scholarship and workload.
- **Space Utilization Committee Report:** Mark Parcels
 - Reviewed process to request specific, identified space.
 - Recommendations/competing requests are submitted to the Dean for consideration.
 - The Committee is finalizing the policy document.
 - All CANR departments are represented on the committee.
 - Request for space needs to come from the Department Chair.

- **Fischer Greenhouse Update:** Tom Evans; Bill Bartz
 - Greenhouse Advisory Committee consists of faculty, extension and staff from departments of PLSC and ENWE.
 - Committee reports to Dr. Wommack in CANR Dean's Office. Ideas may be submitted to the committee.
 - There is a new user orientation for Fischer Plant Growth Chamber Facility; PI should attend the orientation along with their students.
 - Greenhouse is public use space – systems monitored on a regular basis.
 - Rotating 3-year capital improvement plan.

- **Faculty Contract Negotiations:** Rolf Joerger (not on agenda)
 - AAUP – contract ran out end of June; negotiations have been ongoing since last February and will not conclude until sometime in January with a vote during the spring semester. Items being discussed include contributions to 403b, retirement eligibility, salaries, buyout, retirement leave sabbatical. Should know more in January.

Old Business: Mark Rieger

- Business not listed on the agenda may be brought forth at this time.
 - No new business brought forth.

Other Items: Mark Rieger

- Nominations
 - Alumni Awards – due by June.
 - WorriLOW – due by July.
 - Excellence in Teaching & Advising.
 - Administrative Support (Research-even numbered years/Administrative – odd numbered years).
- Overview - College Advisory Board meeting – December 2
- **UD Retirement Plan Transition:** Mark Rieger
 - You will be notified when to make a decision about your portfolio.
Website: http://www1.udel.edu/Benefits/menu_retirement_transition.html
FAQs: <http://www1.udel.edu/Benefits/FAQ%20Retirement%20Transition.pdf>
 - Winter Faculty Institute will be held January 9th&10th in Trabant.
- Spring 2017 College Faculty Meeting: Reading Day, Wednesday, May 17 at 9:30 a.m.

Adjournment: Mark Rieger

- Dean Rieger adjourned the meeting at 12:23 p.m.

Minutes submitted by Cathy Conrad