

## College Faculty Meeting Minutes

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**Monday, December 11, 2017/3:00-5:00/ Townsend Hall, room 132**

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### **Welcome & Call to Order | Mark Rieger**

Dean Mark Rieger called the meeting to order at 3:09 pm

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### **College Updates – Teaching, budget, general | Mark Rieger**

#### **Introduction of new faculty:**

**Gina Crist**, Instructor, Agriculture and Natural Resources (joint position with CHS)

**Jarrod Miller**, Assistant Professor, PLSC - Carvel

**David Owens**, Extension Specialist I, Carvel

**Erik Ervin**, Professor and Chairperson, PLSC

**Erin Sparks** – Assistant Professor, PLSC

**Annie Renzetti** – Temp Instructor, ANFS

**Wei Qian** – Assistant Professor, APEC

**Chunbo Fan** – Temp Instructor, APEC

#### **Introduction of new staff:**

**Tiffany Cofer**, Production Assistant, UDairy Creamery, Wilmington

**Hyeon-Hye Kim Norikane**, Limited Term Researcher, PLSC

**Daniel Borkoski**, Limited Term Researcher, ENWC

**Olesya Savchenko**, Post-Doctoral Researcher, APEC

#### **Introduction of new staff due to begin Jan 1, 2018:**

**Alison Brayfield**, Business Administrator I for Cooperative Extension

**Andrew Adams**, Horticulture Manager for UDBG

**Jacob Has**, Post-Doc for Dr. Bowman

#### **Teaching Update:**

- Undergraduate and Graduate enrollment has increased
- Percent of under-represented minorities (URM) in the CANR undergraduate population has increased: 18.5% of freshmen; second highest of any college

#### **Searches:**

- **ANFS - One Health:** Animal Physiology & Anatomy (TT)
- **ANFS - One Health:** Nutritional immunology (TT)
- **APEC - Human Dimensions:** Food and Agribusiness (TT)
- **APEC - Human Dimensions:** Food and Agribusiness (TT)
- **APEC - Human Dimensions:** Statistics (TT)
- **PLSC - Sustainable Food Systems:** Applied Plant Pathology – Georgetown, CT

**WorriLow Renovations:**

- SmithGroup architect/planning group is holding a Town Hall Meeting tomorrow, Dec. 12
- CANR approved for \$30-M renovation if \$10-M is raised; CANR has raised \$8.1-M of the \$10-M
- Creamery expansion/Food Pilot Plant is underway
- DBI will move to STAR as the Biopharmaceutical Innovation Building is finished
- Planning is underway to identify swing space and sharing of existing space

**Budget:**

- Dean Rieger is serving on the steering committee for the new budget model
- RBB no longer exists
- CANR did well 2016-2017, which will help with the transition
- \$1.5-M in reserves (75%) was swept; now is a good time to spend reserves
- There will be funds for strategic initiatives (i.e. cluster hires)
- Delaware First Campaign is underway

Dean Rieger encouraged faculty to think about strategic initiatives for departments, how to best allocate resources, opportunities for enrollment growth, and philanthropic opportunities.

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***College Updates – Research | K. Eric Wommack*****Accomplishments & Awards**

- NSF Career Awardees: Rodrigo Vargas and Deb Jaisi
- 2017 CANR Seed Grants Winners: Shree Inamdar and Jinjun Kan; Yan Jin and Wenjuan Zheng; Jung-youn Lee and Jeff Caplan; Leah Palm-Forster and Randy Wisser

**Sponsored Programs**

- Kathy Lyons and Ranita Chakrabarti are working with Eric Wommack on obtaining better data
- 37% award rate in 2017 for competitive grants (\$3.9-M awarded)
- CANR has a diverse portfolio of sponsored programs
- CANR Proposal submission policy has been revised and is going fairly well
- Keep the CANR grants manager informed on intentions to submit a proposal

**CANR Cost Recovery Committee**

- The committee's work is focused on sustaining operating expenses for sponsored programs (\$10-M)
- Every CANR department is represented on the committee
- The F&A Policy will change in FY19

**UD-CANR Capacity Funds / Hatch Funds**

- Dr. Wommack reviewed Hatch funds distribution policies (see slides)
- Hatch funds may only be used for research expenditures – no indirect costs allowed
- Dean Wommack recently met with the Dean's Admin Team and Cost Recovery Committee to begin discussions on how CANR can better utilize/leverage Hatch to meet our strategic goals
- Dr. Wommack encouraged faculty to speak with their rep on the Cost Recovery Committee regarding how we can better leverage hatch funds to reach CANR's goals

**Upcoming Events:**

- Nominations for CANR Excellence in Research – March 1<sup>st</sup>, 2018
- Nomination for CANR Excellence in Research Support Staff – March 1<sup>st</sup> 2018
- Plan of Work reporting – February & March, 2018
- CANR Research Symposium – Monday April 30<sup>th</sup>, 2018
- CANR Seed Grants – Mid July, 2018

- Delmarva Cooperative Seed Grants – November, 2018

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### ***College Updates – Extension | Michelle Rodgers***

#### **The three “I’s” in Cooperative Extension: Impact, Integration, and Innovation**

- **Impact:** Coop. Ext. has 11 impact stories that demonstrate the difference Cooperative Extension is making in the state. One in ten Delawareans are impacted by Cooperative Extension.
- **Integration:** Cooperative Extension is integrating Health. Beginning Sept 1, Michelle has been spending half of her time on the Robert Wood Johnson Culture of Health initiative – a national initiative and 10-year partnership between the RWJF, Cooperative Extension, and 4-H to improve the health of communities across 15 states. Jenn Volk is serving as Associate Director of Cooperative Extension (50%-time).
- **Innovation:** Coop. Ext. innovation initiatives include Making – creating a makerspace for 4-H youth; Ariel Agents – using drones for crop production; Soil Surfers – urban gardening; Lights, camera, Extension – video productions; Wealth and Wellness Warriors – online wellness resources. Michelle will report at the next Faculty Meeting on the outcome of Cooperative Extension’s innovation contest.

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### ***Ag Day | Alexis Omar, Ag Ambassador***

- Ag Day will take place on Sat, April 27. The theme is “Global Explorers”. Registration will launch in Feb.

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### ***New Business | Mark Rieger***

#### **Establish a quorum of the College Voting Membership**

- Quorum not established.

#### **Approval of Revisions to the CANR P&T Policy**

The CANR P&T Committee began working on revisions to the policy document one year ago. The revisions were distributed to faculty and briefly discussed at September’s Town Hall Meeting.

- **The following issues/concerns were discussed:**
  - Departments selecting committee members vs. college-wide vote
    - There was very strong support for departments to appoint committee members.
  - Committee Composition
    - The importance and ability for full professors to serve on the committee.
    - Some faculty felt 3 full professors would be adequate, while others recommended 4. Some felt that only full professors should comprise the committee.
    - If the committee was comprised of only full professors, full professors from small departments would always have to serve, which would not be fair.
    - Smaller CANR departments are running out of faculty to fill committee positions.
    - There was a proposal made that each department select two faculty for the committee: one full professor and one associate professor.
    - There was a discussion regarding CT faculty serving on the committee, and some felt that there would be an issue with reviewing and voting on tenure.
  - Criteria for reviews of CT faculty
    - Several faculty agreed that additional work is needed in this area.

**Conclusion:** Dean Rieger recommended that the revisions be “put back into the hands of the committee” for review and concrete amendments. Faculty may submit their suggestions to the CANR P&T Committee. Dr. Keeler will forward his recommendations. Amendments will be provided to faculty for discussion and a subsequent vote.

**Amendment of the Promotion and Tenure Policy:** “As stated in the [College By-laws](#), the College Promotion and Tenure Policy can be changed by two-thirds that cast votes as long as a quorum of the full-time faculty members of the College, including non-tenure track faculty, with academic rank, has submitted votes as determined through a secret mail ballot, conducted by the elected College senators. Petitions for such changes must be placed on the announced agenda and discussed at a faculty meeting, which precedes the mail balloting by not less than two weeks. Any proposed change to the College Promotion and Tenure policy must also be approved by the University Committee on Promotion and Tenure and by the University Provost. To be effective by September 1st of any year, the proposed changes must be submitted to the University Committee on Promotion and Tenure and Provost by March 1st of that year. The Chair of the College Promotion and Tenure committee is responsible for submitting proposed changes in the policy to the University Promotion and Tenure committee and Provost.”

**Courses & Curriculum Committee Report: Lesa Griffiths**

• **Consent Agenda – Announcements for Challenge**

- Quorum not established – Consent Agenda vote will be conducted electronically:
  1. New professional Master’s Program in Data Science (with Applied Economics and Statistics, Math and Computer Science)
  2. New Professional Master’s Program in Animal and Food Sciences
  3. Disestablishment of the Landscape Horticulture and Design major, concentrations and associated Honors Degrees
- CANR 9-Credit Breadth requirement: Dr. Griffiths will gather information from departments and follow-up with the C&C Committee regarding removing the CANR 9-credit breadth requirement. The committee has not voted on this issue.

**Faculty Senate Report: Jeff Fuhrmann**

- Unidel Scholars – UD will receive a \$2.5-million grant from the Unidel Foundation. Funds will be used to support new doctoral students.
- Provost Search – the search for the new provost is moving forward
- There is a new award for associate professors: [Mid-Career Faculty Excellence in Scholarship Award](#)
- UD Policy on non-discrimination is being reviewed

**Space Utilization Committee Report:** No update at this time.

**Greenhouse Advisory Committee Report: Bill Bartz**

- Bill Bartz provided a slide presentation, which explained the purpose of the committee, the construction of the greenhouse, the rotating 3-year capital improvement plan, recent upgrades and pending upgrades.
- Nicole Donofrio filled the open position on the committee (Dr. Frey retired in September).
- Email Bill Bartz if you want to use space [wcbartz@udel.edu](mailto:wcbartz@udel.edu)

**CANR P&T Committee:** No update at this time.

**Cost Recovery Committee:** No update at this time.

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***Old Business – business not listed on the agenda | Mark Rieger***

• **Ag & Natural Resources Major - Dr. Isaacs**

- The review of the ANR Major is slowly moving forward.
- Review committee: Mark Isaacs, Leah Palm-Forster, Dallas Hoover, Chris Williams, Sylvester Phillip.
- The committee has been working on: reviewing the curriculum; mapping; creating a document; soliciting input from other institutions with similar curriculum.

- A draft of the proposed/revised multi-disciplinary major will be created and circulated to departments for their review and input. The goal is to have something distributed by the end of spring.
- **Announcement – Angelia Seyfferth**
  - Amy Shober received a Unidel Award for the Center for Sustainability proposal. The first meeting and discussion is Dec 19, 2-3 pm, room 256.
- **Other Items – Mark Rieger**
  - Upcoming nominations: USDA Awards; CANR Research Award
  - Spring 2018 College Faculty Meeting: Reading Day, Wednesday, May 16 at 9:30 am

**Adjournment:** Dean Rieger adjourned the meeting at 5:00 pm

Minutes submitted by Cathy Conrad