Welcome – Dean Mark Rieger
- Call to Order: The meeting was called to order at 9:35 am
- Approval of the Minutes, Dec. 11, 2017: Approved as written
- Approval of the Agenda: Approved as written

Announcements – Mark Rieger
- Introduction of new faculty and staff
  - Tenure-track Faculty starting Sept. 1, 2018: Kelly Davidson (APEC); Brandon McFadden (APEC); Chencheng Shen (APEC); Aditya Dutta (ANFS); Yihang Li (ANFS); Jeff Caplan (PLSC)
  - New Staff: Kyle Plummer, Asst. Dairy Mgr.; Melissa Bundy, Financial Analyst; Gunnar Isaacs, Research Associate (Carvel); Andrea Schaaf, UDairy Creamery Events Mgr.
- Acknowledgement of retiring faculty and staff
  - Retirements: Vicki Paisley; Dave Frey; Marlene Emara; Steve Hastings; Robert Dyer
  - Departures/transfers: Allison Connor; Yohannes Tesfaye; Janine Sherrier
- Faculty and Staff Awards
  - Agriculture College Council Faculty Awards presented by students Sarah Dietz and Diana LaPorte
    - Outstanding Professor Awards: Annie Renzetti (ANFS); Diane Sisofo (ANFS); Deborah Delaney (ENWC); Jarrod Miller (PLSC)
    - Outstanding Advisor Awards: Amy Biddle (ANFS); Leah Palm-Forster (APEC); Chris Williams (ENWC); Nicole Donofrio (PLSC)
  - CANR Awards
    - CANR Excellence in Research Award: Dr. Yan Jin
    - CANR Excellence in Extension Award: Dr. Gordon Johnson
    - CANR Ex. in Service Award for Research Support: Maddi Valinski
    - William J. Benton Grad Student Awards: Desiree Narango (PhD-ENWC) and Hannah Clip (MS-ENWC)
  - University Awards
    - UD Excellence in Teaching: Joshua Duke
    - UD Excellence in Teaching: Kyle McCarthy
    - UD Study Abroad Director of the Year 2018: Jake Bowman
- Faculty Promotions
  - ANFS: Hong Li, Associate Professor w/tenure; Erin Brannick, Associate Professor
  - ENWC: Kyle McCarthy, Associate Professor
  - PLSC: Jules Bruck, Professor; Angelia Seyfferth, Associate Professor w/tenure
• **CANR P&T Policy Update**: Members of the CANR voting faculty will receive a ballot electronically in the next few days to vote on changes to the CANR P&T Policy, as discussed at the faculty meeting on Dec. 11, 2017. The main revision to the policy include simplifying the committee to include one full professor per department.

**Reports from College Committees**

• **Faculty Senate (FS)** – Chris Williams
  - Three CANR Senators for 2018-2019: Jeff Fuhrmann; Eric Benson; Amy Biddle
  - Chris Williams will be President of the FS 2018-2019.
  - Faculty applauded Mark Parcell (VP) and Calvin Keeler (CANR Senator) for their service; both are stepping down.
  - Horn Program is establishing seven certificates for students across the University.
  - The Senate is reviewing issues and discussing meaningful changes to P&T in the Faculty Handbook. Discussions are a result from the work/findings of the P&T Commission, which concluded its’ work and published its’ findings early fall.
  - FS passed a new nondiscrimination policy.
  - FS passed proposal to establish a graduate college by January 1, 2019.
  - Stop the tenure clock policy will be expanding to including birth of a child, illness, any extenuating circumstance. New language passed and will be in section 4.4.13
  - Academic analytics and its’ role in P&T decisions is a concern and needs to be done in a judicious manner and should not take place of peer evaluations.
  - FS approved the creation of an ombudsman to handle confidential issues, dispute resolution, problem solving, etc., for students, staff and faculty.

• **Diversity Committee** – Tanya Gressley, Chief Diversity Advocate for CANR
  - Dr. Gressley provides updates and reports on CANR diversity initiatives to the Office of the Provost. Reminder to inform Dr. Gressley of anything remotely related to diversity.
  - Thx to coop extension and Jen McCarthy for making training available.
  - Special thanks to Drs. Barton, Delaney, Wik and Alphin for participating in the first Brain-STEM Day at UD, a program for students from Wilmington’s Al du Pont Middle School.
  - Dean Rieger has sent out a request for mini grant proposals with the purpose of increasing the number of CANR multicultural courses.
  - Murachick (CTAL) will lead a workshop on June 21 Thursday in Townsend hall.

• **Space Utilization Committee** – Greg Shriver
  - Dr. Shriver is stepping down as chairperson of the committee.
  - Revisions to the CANR Space Utilization Policy have been submitted to unit leaders and the dean for review.
  - The Committee evaluated and reviewed nine space requests.
  - Working to streamline the process: (1) talk with chair, (2) chair submits request to space committee, (3) Google sheet tracks requests and outcome.
  - The Space Committee is not involved with WOR redesign.

**New Business**

• **Worrilow Hall Schematic Design** – Victor Cardona, SmithGroup
  - Victor Cardona reviewed the schematics (slide presentation).
  - The design process consists of visioning, program, concept, documentation and deliver (currently at the documentation stage).
  - Plans will be finalized by the end of June and construction will start after the fall semester.
There are meetings May 16-17, with follow-up meetings scheduled for June. Needs identified: building needs to support research; mechanical, electrical and plumbing need upgrading, space needs to be collaborative; identify areas for desks and breakrooms.

Kevin Johnson (SmithGroup) reviewed the meetings schedule for May 16-17.

- Faculty raised the following questions/concerns
  - Q-linear equipment space
  - Q-lecture space
    - A-not what faculty requested. Maximized for research space.
  - Q-mobile tables/chairs for anatomy students & space for lectures.
    - A-this will be reviewed this week
  - Q-Center storage area on back of building for nitrogen tanks
    - A-liquid nitrogen bulk area will still reside outside.
  - Q-Is there compressed gas cylinder storage?
    - A-Storage will remain in the back

Dean Rieger commented that he is thankful to the administration for embracing this project. Alan Brangman, VP, has been very generous with this project’s funding. There will be a swing space facility across the street by the train station (most of the cost will be picked up by central admin.). Also, the deferred maintenance budget was doubled to $36-M and some of this can be used for things that are broken. Dean Rieger will continue to raise money.

Jeff Veenema (UD Facilities) gave an update regarding swing space on STAR campus, Fischer Greenhouse and Allen Lab.

College Updates
Mark Rieger, Dean

- Celebrating 150 Years – Ed Kee did an incredible job on the CANR book and everyone will get a copy when the reprint is complete. BOT, UD admin, and many alumni & donors have received copies. The dean is receiving letters about how great the book is. Staff and faculty should let the dean know if anyone should receive a copy.
- CANR P&T Revisions have been approved. A vote will be conducted this week (and close May 25) to elect new committee members and alternates.

Eric Wommack, Deputy Dean and Assoc. Dean of Research & Graduate Programs

- Look out for CANR seed grants
- CANR Dissertation Fellows – five have accepted; three dissertation fellowships to offer to aid PhD students in their final year (front-end with recruiting, back-end with dissertation).

Jenn Volk, Co-Director of Cooperative Extension

- Assessment Needs Assessment launched – staff have been asked to share the survey and it is being promoted on social media. Please share the survey if you receive it.

Old Business – Business not listed on the agenda may be brought forth at this time.

- Kim Yackoski provided updates
  - Convocation is next Friday at 4 pm in the Bob Carpenter Center. Faculty does not need to wear regalia.
  - Another record breaking year for undergrad enrollment – 204 deposits – busy summer for faculty advising at NSO – thanks to everyone who helped recruit. Admissions is still admitting transfer students. Y

Mark Rieger adjourned the meeting at 11:00 am.